South King County Tech Prep Consortium
2003-2004 Tech Prep Business Articulation Agreement between
Green River Community College and Federal Way School District

The purpose of this Tech Prep articulation agreement is to enable Federal Way School District students completing a Business program to enroll at Green River Community College and receive college-equivalent credit for courses taken as part of their secondary education program.

Explanation of Tech Prep Articulation
Based upon a study of freshman competencies taught in Federal Way School District that coincide with Business competencies taught at Green River Community College, the college has agreed to articulate with Federal Way School District direct transcription of courses and corresponding credits in this program. Upon successful completion of the identified courses with a grade of "B" (3.0) or higher and the high school teacher’s recommendation that the competency requirements for the Green River Community College course(s) have been met, articulated credit will be awarded.

Tech Prep Articulation Agreement Provisions
Admission into articulated programs is guaranteed, subject to space availability, for students who successfully meet the requirements of the Green River Community College program. A student failing to make satisfactory progress in a community or technical college course, at the discretion of the college instructor or degree program advisor may be required to transfer back to a previously articulated course.

Curriculum Articulation, Review, and Renewal
Secondary and post-secondary authorities have provided competencies and other necessary information to serve as benchmarks for validating this agreement. These competencies must be reviewed annually.

Student Articulation Procedure
1. Enroll in the high school class(es) offering Tech Prep college credits.
2. Fill out and submit necessary Green River Community College forms and a one-time $15 filing fee.
3. Earn a "B" (3.0) grade or better, and satisfy the competencies outlined by the Tech Prep teacher, and
4. The high school teacher will submit grades and a recommendation to Green River Community College. GRCC will then issue a transcript to verify credits earned.

This agreement requires signatures from both institutions and a signed "Contract of Articulation" between the Federal Way School District Superintendent and Green River Community College President.

<table>
<thead>
<tr>
<th>Federal Way School District</th>
<th>Green River Community College</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Microsoft Office Specialist 1</td>
<td>BUSE 100</td>
<td>5</td>
</tr>
<tr>
<td>Microsoft Office Specialist 2</td>
<td>BUSE 111</td>
<td>3</td>
</tr>
<tr>
<td>Digit Communications 1 BUS 851</td>
<td>BUSE 102</td>
<td>5</td>
</tr>
<tr>
<td>Digit Communications 2 BUS 861</td>
<td>BUSE 112</td>
<td>5</td>
</tr>
<tr>
<td>Business Math BUS 737</td>
<td>BUSE 110</td>
<td>5</td>
</tr>
</tbody>
</table>

Geri Lee - High School Teacher
S. Thomas Hayes - High School Teacher

Pat Ford - High School Teacher

Helen Davis - High School Teacher

Angie Thomson - High School Teacher

Patricia Serrato - High School Teacher

S. Thomas Hayes - High School Teacher

Geri Lee - High School Teacher

Helen Davis - High School Teacher

Angie Thomson - High School Teacher

Pat Ford - High School Teacher

Patricia Serrato - High School Teacher

Date: 4/15/01

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In Partnership with Representatives from Business, Labor, Government, and the Community