South King County Tech Prep Consortium
2003-2004 Tech Prep MOS Certification Articulation Agreement between
Green River Community College and Federal Way School District

The purpose of this Tech Prep articulation agreement is to enable Federal Way School District students completing a MOS Certification program to enroll in Green River Community College and receive college-equivalency credits for courses taken as part of their secondary education program.

Explanation of Tech Prep Articulation

Based on a study of MOS Certification competencies taught in Federal Way School District, the college has agreed to articulate with Federal Way School District direct transcription of courses and corresponding credits in this program. Upon successful completion of the identified courses with a grade of "B" (3.0) or higher and the high school teacher's recommendation that the competency requirements for the Green River Community College course(s) have been met, articulated credits will be awarded.

Tech Prep Articulation Agreement Provisions

Admission into articulated programs is guaranteed, subject to space availability, for students who successfully meet the requirements of the Green River Community College program. A student failing to make satisfactory progress in a community or technical college course, at the discretion of the college instructor or dean, program advisor may be required to repeat the course in a previously articulated course.

Curriculum Articulation, Review, and Renewal

Secondary and post-secondary instructors have provided competencies and other necessary information to serve as benchmarks for validating this agreement. These competencies may be reviewed annually.

Student Articulation Procedure

1. Email in the high school class offerring Tech Prep college credit.
2. Fill out and submit necessary Green River Community College forms and a one-time $15 filing fee.
3. Earn a "B" (3.0) grade or higher, and satisfy the competencies outlined by the Tech Prep teacher.
4. The high school teacher will submit grades and a recommendation to Green River Community College. GRCC will then issue a transcript to verify credit earned.

This agreement requires signatures from both institutions and a signed "Contract of Articulation" between the Federal Way School District Superintendent and Green River Community College President.

<table>
<thead>
<tr>
<th>Federal Way School District</th>
<th>Green River Community College</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificate: Math MCB</td>
<td>BUSI 119</td>
<td>3</td>
</tr>
<tr>
<td>Certificate: Core Assess</td>
<td>BUSI 119.1</td>
<td>1</td>
</tr>
<tr>
<td>Certificate: Expert Assess</td>
<td>BUSI 119.2</td>
<td>1</td>
</tr>
<tr>
<td>Certificate: Core Excel</td>
<td>BUSI 119.3</td>
<td>1</td>
</tr>
<tr>
<td>Certificate: Expert Excel</td>
<td>BUSI 119.4</td>
<td>1</td>
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<tr>
<td>Certificate: PowerPoint</td>
<td>BUSI 119.5</td>
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<tr>
<td>Certificate: Core Word</td>
<td>BUSI 119.6</td>
<td>1</td>
</tr>
<tr>
<td>Certificate: Expert Word</td>
<td>BUSI 119.7</td>
<td>1</td>
</tr>
</tbody>
</table>

Microsoft User: A copy of MOS Certificate MUST be submitted with registration.

Sam Lee - High School Teacher
Jill Ford - High School Teacher
Jill Ford - High School Teacher
Anna Tidwell - High School Teacher
Patti Serrano - High School Teacher
Karen Jannone - NS Teacher

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In partnership with representatives from business, labor, government, and the community.