South King County Tech Prep Consortium
2003-2004 Tech Prep MOS Certification Articulation Agreement between
Green River Community College and Tahoma School District

The purpose of this Tech Prep articulation agreement is to enable Tahoma School District students completing a MOS Certification program to enroll at Green River Community College and request college-equivalent credit for courses taken as part of their secondary education program.

Explanations of Tech Prep Articulation

Based upon a study of MOS Certification competencies taught in Tahoma School District that coincide with MOS Certification competencies taught at Green River Community College, the college has agreed to articulate with Tahoma School District direct transcription of credits and corresponding credits in this program. Upon successful completion of the specified courses with a grade of "B" (3.0) or higher and the high school teacher’s recommendation that the competency requirements for the Green River Community College course(s) have been met, articulated credit will be awarded.

Tech Prep Articulation Agreement Procedures

Ammittance into articulated programs is guaranteed, subject to space availability, for students who successfully meet the requirements of the Green River Community College program. A student failing to make satisfactory progress in a community or technical college course, at the discretion of the college instructor or degree program advisor may be required to transcript back to a previously articulated course.

Curriculum Articulation, Revision, and Renewal

Secondary and post-secondary instructors have provided competencies and other necessary information to serve as benchmarks for validating this agreement. These competencies must be reviewed annually.

Student Articulation Procedure

1. Enroll in the high school course(s) offering Tech Prep-college credit.
2. Fill out and submit necessary Green River Community College forms and a one-time $15 filing fee.
3. Earn a "B" (3.0) grade or better, and satisfy the competencies outlined by the Tech Prep teacher(s).
4. Through school teacher will submit grades and a recommendation to Green River Community College. GRCC will then issue a transcript to verify credits earned.

This agreement requires signatures from both institutions and is a signed "Contract of Articulation" between the Tahoma School District Superintendent and Green River Community College President.

<table>
<thead>
<tr>
<th>Tahoma School District</th>
<th>Green River Community College</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificate: Master MOS</td>
<td>BUS 119</td>
<td>7</td>
</tr>
<tr>
<td>Certificate: Core course</td>
<td>BUS 114</td>
<td></td>
</tr>
<tr>
<td>Certificate: Expert Excel</td>
<td>BUS 119.2</td>
<td></td>
</tr>
<tr>
<td>Certificate: Core Excel</td>
<td>BUS 117.3</td>
<td></td>
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<tr>
<td>Certificate: Expert Excel</td>
<td>BUS 119.4</td>
<td></td>
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<tr>
<td>Certificate: PowerPoint</td>
<td>BUS 119.5</td>
<td></td>
</tr>
<tr>
<td>Certificate: Core Word</td>
<td>BUS 119.6</td>
<td></td>
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<tr>
<td>Certificate: Expert Word</td>
<td>BUS 119.7</td>
<td></td>
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</tbody>
</table>

Microsoft Office Specialist: A copy of MOS Certificate MUST be submitted with registration.

[Signatures]

Debbie Wood - High School Teacher
CTE Director

GRC Construction
Executive Director

12401 NE 200th Street
Auburn, WA 98002-3659
253.831.9111, ext. 3481
Fax 253.288.3445
www.tkchprep.org


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